



Department of Human Resources & Civil Service

Job Announcement

Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: MAINTENANCE MECHANIC I – SECURE FACILITY

SALARY: \$47,569 - \$65,177 annually

LOCATION: Monroe County Sheriff's Office, Jail Bureau

HOURS: Monday - Friday Days

JOB SUMMARY:

This is a skilled position in the Monroe County Sheriff's Office assigned to the Jail Maintenance Unit of a maximum security facility. This position works independently and efficiently to perform a variety of building maintenance and repair tasks and develops an attainable solution for each task. The Maintenance Mechanic I – Secure Facility, as distinguished from the Maintenance Mechanic II – Secure Facility, has the lead responsibility for installing and completing a large project as well as the coordination of many activities or trade skills. The employee reports directly to, and works under the general supervision of the Sheriff's Facilities Maintenance Supervisor, or other higher-level staff member. The Maintenance Mechanic I – Secure Facility employees may provide supervision over lower level employees. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus four (4) years paid full-time or its part-time equivalent experience as a skilled worker in one or more of the electrical, mechanical, or construction trades.

SPECIAL REQUIREMENTS:

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Free parking provided

Monroe County full-time employees will receive a \$1,000 quarterly retention payment each quarter in 2024!

ADDITIONAL INFORMATION (continued):

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

.APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: February 15, 2024

Posting Deadline: Until filled